



Goochland County
Capital Improvement Program
FY 2012-13 Through FY2016-17
Adopted April 17, 2012





BOARD OF SUPERVISORS
COUNTY OF GOOCHLAND
OFFICE OF THE COUNTY ADMINISTRATOR

May 1, 2012

The Honorable Members of the Board of Supervisors
County of Goochland
Goochland, Virginia 23063

Dear Members of the Board:

I am pleased to submit to you and the citizens of Goochland County the adopted Capital Improvement Program (CIP) for fiscal years 2013-2017. This Program serves as a guide for the efficient, effective, and equitable distribution of public improvements throughout the County and represents a balance between finite resources and an ever-increasing number of competing County priorities. This Program is consistent with the County's adopted financial policies.

The five year County CIP totals \$22,590,000 and is comprised of County/School projects of \$20,350,000 and Utility projects of \$2,240,000.

The adopted Program includes projects that enable the County to maintain and enhance current service levels and satisfy mandates. It specifically includes a financial commitment to replace the County's existing radio communication system in compliance with a mandate from the Federal Communication Commission to reband our Public Safety frequencies. It also includes a targeted re-use of the Central High School (Old Goochland Middle School) building and/or site and a new fire station to replace/relocate Company 6. In addition, other commitments continue the focus on developing Leake's Mill Park, County facilities and grounds improvement and maintenance, vehicles, and replacement of the County's information systems infrastructure. The program also continues the County's commitment for replacement of ambulances. Lastly funding is projected for the replacement of the transportation/maintenance facility.

The Utility projects focus primarily on addressing replacement infrastructure issues in Eastern Goochland.

In summary, the adopted CIP is sustainable financially, with an emphasis on satisfying Federal mandates and renovating existing facilities in need. It presents to the citizens of Goochland County the broad range of needs required of a community planning for its future in a responsible manner.

Sincerely,

Rebecca T. Dickson
County Administrator

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INTRODUCTION

The Capital Improvement Program (CIP) serves as a guide for the efficient and effective provision of capital improvement funding for the county. The county prepares a minimum five year CIP and the plan is a dynamic document, revised annually, that proposes the acquisition, development, enhancement, or replacement of public facilities to serve the county citizenry. The CIP generally includes projects that do not recur annually and are in excess of \$50,000.

The CIP depicts the arrangement of selected projects in priority order and establishes cost estimates and anticipated funding sources. The CIP reflects difficult decisions in the allocation of limited resources among competing service demands and provides an orderly, systematic plan to address the county's capital needs.

Development of the CIP occurs in conjunction with the county's budget process. Availability of funds is driven by the county's adherence to adopted financial and debt management policies further discussed in this document. Adherence to these policies helps to preserve the county's excellent credit rating and provide a framework for the county's fiscal management and planning.

The benefits of a viable capital improvement program include the following:

- Assists in implementing the county's Comprehensive and Area Plan;
- Establishes a system of annual examination and prioritization of county needs;
- Focuses attention on community goals and objectives;
- Allows for proper programming and project design;
- Allows for the identification of appropriate project financing and construction schedules;
- Helps provide a framework for the equitable distribution of public improvements throughout the county;
- Provides a basis for formulation of bond referenda, borrowing programs or other revenue producing measures;
- Facilitates capital expenditure and revenue estimates and helps to avoid emergency financing methods;
- Fosters a sound and stable financial program;
- Bridges the gap between day-to-day operations of county government and the county's long-range development goals.

PROCESS FOR PREPARING THE CAPITAL IMPROVEMENT PROGRAM

Preparation of the CIP is an interactive process that takes approximately four to five months. All County departments with capital needs submit project requests subject to specific guidelines. Projects submitted for review typically cost in excess of \$50,000 and are projects that do not recur annually except in the case of maintenance and land acquisition. Staff compiles project requests, and the Review Committee discusses the requests by department. All projects are reviewed for consistency with the county's adopted Comprehensive Plan. Projects are prioritized by the Committee and the merits of each are discussed.

Upon completing a final analysis of projects and matching available funding with requests, staff prepares the County Administrator's Proposed CIP. The proposed plan is then presented to the Board of Supervisors. After work sessions and public hearings are conducted and changes and adjustments are made, the CIP is adopted in conjunction with the county's Financial Plan. The first year of the CIP is the county's Capital Budget. Upon adoption of the CIP, funds are appropriated for those projects identified in the first year of the plan and remain appropriated until the project is complete.

PROCESS FOR PREPARING THE CAPITAL IMPROVEMENT PROGRAM

The review committee, assembled by the County Administrator, meets as needed to consider the projects submitted for review and to consider all issues related to Capital Improvement Programming. Members of the Review Committee are as follows:

Rebecca T. Dickson
County Administrator

John Wack, Deputy County Administrator
Financial Services

James L. Agnew, Sheriff
Goochland County Sheriff's Office

William MacKay, Chief
Goochland County Fire-Rescue

Dr. Linda Underwood, Superintendent
Goochland County Public Schools

Gary Duval
County Engineer/Director of Public Utilities

Bill Cleveland, Director
Information Systems

Derek Stamey, Director
Parks, Recreation, & Facilities Management

Qiana C. Foote, Coordinator
Geographic Information Systems

Myrtis Quarles, Director
Finance

Paul E. Drumwright,
Senior Management & Projects Analyst

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The County will consider capital improvements in accordance with an adopted capital improvement program.
2. The County will develop a five-year plan for capital improvements to be reviewed and updated each year.
3. The County will enact an annual capital budget based on the five-year capital improvement plan. The first year of the plan will represent appropriation of revenues and expenditures; years 2-5 of the plan will be approved for planning purposes.
4. The County will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The County will project its equipment replacement and maintenance needs as part of the capital improvement process. From this projection a maintenance and replacement schedule will be developed.
6. The County will identify the estimated costs and potential funding sources for each capital project proposal.
7. The County will attempt to determine the least costly and most flexible financing method for all new projects.

DEBT POLICIES

1. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and “pay-as-you-go” (pay-go) appropriations. Pay-as-you-go appropriations will be adopted as part of the operating budget.
2. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.
3. Net debt as a percentage of estimated market value of taxable property should not exceed 2%. Net debt is to include general obligation, capital leases, and revenue bonds.
4. The ratio of debt service expenditures as a percent of total general fund expenditures (including transfers to other funds) should not exceed 12%. Limiting debt service expenditures in this way provides flexibility for other expenses in the budget.

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**COMPOSITION OF THE
CAPITAL IMPROVEMENT PROGRAM
FY 2013-2017**

County Capital Improvement Program	\$ 20,350,000
Utility Capital Improvement Program	<u>2, 240,000</u>
TOTAL CIP	<u>\$ 22,590,000</u>

County CIP Summary

	Prior 5						TOTAL
<u>REVENUE SOURCES</u>	<u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013-2017</u>
General Fund "Pay Go"	\$1,049,965	\$327,000	\$355,000	\$295,000	\$435,000	\$295,000	\$1,707,000
General Fund "Twice a Year Personal Property"	0	100,000	2,500,000	0	0	0	2,600,000
Real Property Taxes Dedicated to Parks/Open Space	200,000	140,000	140,000	200,000	200,000	200,000	880,000
Debt Funding – Long Term	0	1,300,000	1,500,000	2,000,000	3,800,000	0	8,600,000
Debt Funding – Short Term	0	3,000,000	3,000,000	0	0	0	6,000,000
Proffers	136,385	63,000	200,000	0	0	0	263,000
Additional Funds (Contributions/Grants)	250,000	190,000	0	0	110,000	0	300,000
TOTAL REVENUE SOURCES:	\$1,636,350	\$5,120,000	\$7,695,000	\$2,495,000	\$4,545,000	\$495,000	\$20,350,000
<u>COUNTY USES:</u>							
Facilities Management							
County Vehicle Replacement	\$80,000	\$80,000	\$80,000	\$120,000	\$120,000	\$120,000	\$520,000
Courts Complex Study	0	0	100,000	0	0	0	100,000
Facility & Grounds Maintenance	100,000	75,000	100,000	100,000	100,000	100,000	475,000
Central High School Building Improvements	0	0	0	500,000	2,500,000	0	3,000,000
Total	\$180,000	\$155,000	\$280,000	\$720,000	\$2,720,000	\$220,000	\$4,095,000
Fire-Rescue							
Ambulance Replacement	\$644,965	\$250,000	\$0	\$0	\$250,000	\$0	\$500,000
Fire Station Facilities	0	100,000	2,500,000	0	0	0	2,600,000
Total	\$644,965	\$350,000	\$2,500,000	\$0	\$250,000	\$0	\$3,100,000
Information Systems							
Equipment & Hardware Replacement	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000	\$75,000	\$350,000
Total	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000	\$75,000	\$350,000

County CIP Summary

	Prior 5						TOTAL
	<u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013-2017</u>
Parks & Recreation							
Leake's Mill Park	\$495,000	\$220,000	\$140,000	\$200,000	\$200,000	\$200,000	\$960,000
Total	\$495,000	\$220,000	\$140,000	\$200,000	\$200,000	\$200,000	\$960,000
Public Safety Communications							
Radio Communication System & Emergency Communications Facility Addition	\$175,000	\$4,300,000	\$4,500,000	\$0	\$0	\$0	\$8,800,000
Total	\$175,000	\$4,300,000	\$4,500,000	\$0	\$0	\$0	\$8,800,000
Schools							
Transportation/Maintenance Facility	\$0	\$0	\$200,000	\$1,500,000	\$1,300,000	\$0	\$3,000,000
Total	\$0	\$0	\$200,000	\$1,500,000	\$1,300,000	\$0	\$3,000,000
Transportation							
Transportation Planning, Design, Acquisition	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Total	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
TOTAL USES COUNTY							
	\$1,544,965	\$5,120,000	\$7,695,000	\$2,495,000	\$4,545,000	\$495,000	\$20,350,000

Utility CIP Summary

<u>REVENUE SOURCES</u>	Prior 5 <u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	TOTAL <u>FY 2013-2017</u>
General Utility Operating Fund	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0
Tuckahoe Creek Service District Utility Fund	40,000	0	0	0	0	0	0
General Utility Debt Funding	0	1,260,000	0	0	0	0	1,260,000
Tuckahoe Creek Service District Debt Funding	0	380,000	600,000	0	0	0	980,000
General County Fund Balance	25,000	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$110,000	\$1,640,000	\$600,000	\$0	\$0	\$0	\$2,240,000
<u>UTILITY USES:</u>							
Wastewater							
Rivergate Pump Station	\$25,000	\$800,000	\$0	\$0	\$0	\$0	\$800,000
Lower Tuckahoe Sanitary Sewer Trunk Line Exten.	25,000	460,000	0	0	0	0	460,000
Total	\$50,000	\$1,260,000	\$0	\$0	\$0	\$0	\$1,260,000
Water							
Hickory Haven/Samary Forest Waterline Repl.	\$40,000	\$380,000	\$0	\$0	\$0	\$0	\$380,000
Route 6 Waterline Exten. [West Creek Pkwy to Blair Rd]	20,000	0	600,000	0	0	0	600,000
Total	\$60,000	\$380,000	\$600,000	\$0	\$0	\$0	\$980,000
TOTAL USES UTILITY	\$110,000	\$1,640,000	\$600,000	\$0	\$0	\$0	\$2,240,000

County Project Descriptions

Facilities Management Project Summary

	Prior 5						TOTAL
<u>REVENUE SOURCES</u>	<u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013-2017</u>
General Fund "Pay Go"	\$180,000	\$155,000	\$280,000	\$220,000	\$220,000	\$220,000	\$1,095,000
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Real Property Taxes Dedicated to Parks/Open Space	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	500,000	2,500,000	0	3,000,000
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$180,000	\$155,000	\$280,000	\$720,000	\$2,720,000	\$220,000	\$4,095,000
<u>COUNTY USES:</u>							
Facilities Management							
County Vehicle Replacement	\$80,000	\$80,000	\$80,000	\$120,000	\$120,000	\$120,000	\$520,000
Courts Complex Study	0	0	100,000	0	0	0	100,000
Facility & Grounds Maintenance	100,000	75,000	100,000	100,000	100,000	100,000	475,000
Central High School Building Improvements	0	0	0	500,000	2,500,000	0	3,000,000
TOTAL FACILITIES MGMT. PROJECTS	\$180,000	\$155,000	\$280,000	\$720,000	\$2,720,000	\$220,000	\$4,095,000

FACILITIES MANAGEMENT

COUNTY VEHICLE REPLACEMENT

Department: Facilities Management
Project Name: County Vehicle Replacement
Project Type: Equipment/Vehicle
Fiscal Year: 2013, 2014, 2015, 2016, & 2017

Project Description:

The project continues an established plan for the targeted replacement of the County's vehicle fleet. Through it the County will be able to replace high mileage and mechanically inoperable vehicles with lower cost and newer fuel efficient vehicles. Vehicles from all County departments (except the Sheriff's Office and Fire-Rescue apparatus which are funded separately) will be eligible for replacement under the proposed plan.

Location/Site:

N/A

Estimated Project Costs:

The project cost is estimated at \$520,000 for FY 2013-2017, with \$80,000 in FY 2013, \$80,000 in FY 2014, \$120,000 in FY 2015, \$120,000 in FY 2016, and \$120,000 in FY 2017 all from general fund "pay go".

Impact If Not Completed:

The County's vehicle fleet will continue to grow in age and maintenance issues leading to higher maintenance and repair costs for the County.

Financing/Expenditure

	PRIOR						TOTAL
	5 FY's	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 13-17
General Fund "Pay Go"	\$80,000	\$80,000	\$80,000	\$120,000	\$120,000	\$120,000	\$520,000
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Real Prop. Taxes - Park/Open Sp.	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	0	0	0	0	0	0	0
TOTAL	\$80,000	\$80,000	\$80,000	\$120,000	\$120,000	\$120,000	\$520,000

FACILITIES MANAGEMENT

COURTS STUDY

Department: Facilities Management
Project Name: Courts Study
Project Type: Ground/Property Improvement
Fiscal Year: 2014

Project Description:

The project will provide funding for the completion of a study of the Circuit Court complex.

Location/Site:

Circuit Court Facility at the Courthouse Complex - 2938 River Road West

Estimated Project Costs:

The total project cost estimated for completion of the study is \$100,000 in FY 2014.

Impact If Not Completed:

The existing Circuit Court layout will continue to have operating and functional challenges.

Financing/Expenditure

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 13-17</u>
General Fund "Pay Go"	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Real Prop. Taxes - Park/Open Sp.	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	0	0	0	0	0	0	0
TOTAL	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000

FACILITIES MANAGEMENT

FACILITY & GROUNDS MAINTENANCE

Department: Facilities Management
Project Name: Facility & Grounds Maintenance
Project Type: Ground/Property Improvement
Fiscal Year: 2013, 2014, 2015, 2016, & 2017

Project Description:

The project continues to provide funding for both routine and non-routine maintenance and improvements to County facilities and grounds. Maintenance and improvements include painting, facility repair, carpet replacement, replacement of mechanical equipment, repair of parking lots, sidewalks, and other facilities and grounds issues. A building inventory list was created in FY 2011 that is utilized to guide future facility and grounds maintenance.

In FY 2013 the County anticipates the continued replacement of Heating, Ventilation, & Air Conditioning (HVAC) units that have well exceeded their life expectancy. In addition targeted carpet replacement and painting will occur throughout County facilities.

Location/Site:

Countywide

Estimated Project Costs:

\$475,000 in FY 2013-2017 has been allocated for expected maintenance and repair of County facilities and grounds. The allocation breakdown includes \$75,000 in FY 2013, \$100,000 in FY 2014, \$100,000 in FY 2015, \$100,000 in FY 2016, and \$100,000 in FY 2017 all from general fund "pay go". This will continue to remain an ongoing project.

Impact If Not Completed:

County facilities and grounds will continue to deteriorate and mechanical equipment will continue past its expected life cycle.

Financing/Expenditure

	PRIOR						TOTAL
	5 FY's	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 13-17
General Fund "Pay Go"	\$100,000	\$75,000	\$100,000	\$100,000	\$100,000	\$100,000	\$475,000
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Real Prop. Taxes for Park/Open Space	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	0	0	0	0	0	0	0
TOTAL	\$100,000	\$75,000	\$100,000	\$100,000	\$100,000	\$100,000	\$475,000

FACILITIES MANAGEMENT

CENTRAL HIGH SCHOOL BUILDING IMPROVEMENTS

Department: Facilities Management
Project Name: Central High School Building Improvements
Project Type: Facility/Property Improvement
Fiscal Year: 2015 & 2016

Project Description:

The project will allow for possible re-use of a portion of the Central High School [Old Goochland Middle School] building or site. Potential uses that could be located at the facility are dependent on future analysis and study. A project working group will be formed to spearhead analysis and study.

Location/Site:

Central High School - 2748 Dogtown Road

Estimated Project Costs:

An analysis of the project costs will have to be completed in order to determine the exact cost for re-use of the Central High School building or site. The best approach will be determined before moving forward. \$3 million is being allocated for FY 2015-2016 and would come from long term debt issuance.

Impact If Not Completed:

The Old Goochland Middle School building will continue to deteriorate and incur on-going maintenance costs.

Financing/Expenditure

	PRIOR						TOTAL
	5 FY's	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 13-17
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Real Prop. Taxes - Park/Open Sp.	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	500,000	2,500,000	0	3,000,000
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	0	0	0	0	0	0	0
TOTAL	\$0	\$0	\$0	\$500,000	\$2,500,000	\$0	\$3,000,000

Fire-Rescue Project Summary

	Prior 5						TOTAL
<u>REVENUE SOURCES</u>	<u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013-2017</u>
General Fund "Pay Go"	\$621,684	\$122,000	\$0	\$0	\$140,000	\$0	\$262,000
General Fund "Twice a Year Personal Property"	0	100,000	2,500,000	0	0	0	2,600,000
Real Property Taxes Dedicated to Parks/Open Space	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	23,281	18,000	0	0	0	0	18,000
Additional Funds (Contributions/Grants)	0	110,000	0	0	110,000	0	220,000
TOTAL REVENUE SOURCES:	\$644,965	\$350,000	\$2,500,000	\$0	\$250,000	\$0	\$3,100,000
<u>COUNTY USES:</u>							
Fire-Rescue							
Ambulance Replacement	\$644,965	\$250,000	\$0	\$0	\$250,000	\$0	\$500,000
Fire Station Facilities	0	100,000	2,500,000	0	0	0	2,600,000
TOTAL FIRE-RESCUE PROJECTS	\$644,965	\$350,000	\$2,500,000	\$0	\$250,000	\$0	\$3,100,000

FIRE-RESCUE

AMBULANCE REPLACEMENT

Department: Fire-Rescue
Project Name: Ambulance Replacement
Project Type: Equipment/Vehicle
Fiscal Year: 2013 & 2016

Project Description:

The project would allow for the replacement of the two oldest and/or high mileage ambulances from the Fire-Rescue fleet. The purchase of the first ambulance is projected to occur in FY 2013 with the second ambulance projected for FY 2016. The two new ambulances would be purchased using a combination of general fund dollars, proffers, and anticipated State grant funds.

Location/Site Status:

N/A

Estimated Project Costs:

The project cost is estimated at \$250,000 in FY 2013 and \$250,000 in FY 2016. The project cost for the ambulance in FY 2013 consists of \$122,000 in general fund "pay-go", \$18,000 in Fire-Rescue Proffers, and the remaining \$110,000 is projected to come from a State grant. The project cost for the ambulance in FY 2016 consists of \$140,000 in general fund "pay-go" and \$110,000 projected to come from a State grant.

Impact If Not Completed:

Fire-Rescue will have older units in service. The County will be burdened with increased maintenance and repair costs the longer the ambulances stay in operation.

Financing/Expenditure

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 13-17</u>
General Fund "Pay Go"	\$621,684	\$122,000	\$0	\$0	\$140,000	\$0	\$262,000
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Real Prop. Taxes - Park/Open Sp.	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	23,281	18,000	0	0	0	0	18,000
Additional Funds (Cont./Grants)	0	<u>110,000</u>	0	0	<u>110,000</u>	0	<u>220,000</u>
TOTAL	\$644,965	\$250,000	\$0	\$0	\$250,000	\$0	\$500,000

FIRE-RESCUE

FIRE STATION FACILITIES

Department: Fire-Rescue
Project Name: Fire Station Facilities
Project Type: Facility/Property Improvement
Fiscal Year: 2013 & 2014

Project Description:

The project will allow funding for the property acquisition and construction of a new fire station to replace the current Hadensville (Company 6) Station. Fire-Rescue Administration will work with stakeholders to determine the appropriate property location for the station. Stakeholders will also have an opportunity to provide input on the design of the facility.

Location/Site:

To Be Determined

Estimated Project Costs:

The total project cost is estimated at \$2.6 million dollars between FY 2013 & FY 2014 and will come from the General Fund "One Time Personal Property" revenues associated with the potential switch to twice a year personal property tax. The Board of Supervisors decision to switch to twice a year personal property collection remains pending. \$100,000 in FY 2013 will be utilized for both land acquisition and initial design work. \$2.5 million in FY 2014 will be utilized to complete design work and construction.

Impact If Not Completed:

Fire-Rescue will be unable to acquire property in a timely manner for a fire station when the need arises. The cost to operate and maintain the existing Hadensville (Company 6) Station will increase as the facility continues to age.

Financing/Expenditure

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 13-17</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	100,000	2,500,000	0	0	0	2,600,000
Real Prop. Taxes - Park/Open Sp.	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	0	0	0	0	0	0	0
TOTAL	\$0	\$100,000	\$2,500,000	\$0	\$0	\$0	\$2,600,000

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Information Systems Project Summary

	Prior 5						TOTAL
<u>REVENUE SOURCES</u>	<u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013-2017</u>
General Fund "Pay Go"	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000	\$75,000	\$350,000
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Real Property Taxes Dedicated to Parks/Open Space	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
General County Reserved Fund Balance	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000	\$75,000	\$350,000
<u>COUNTY USES:</u>							
Information Systems							
Equipment & Hardware Replacement	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000	\$75,000	\$350,000
TOTAL INFORMATION SYSTEMS PROJECTS	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000	\$75,000	\$350,000

INFORMATION SYSTEMS

EQUIPMENT & HARDWARE REPLACEMENT

Department: Information Systems
Project Name: Equipment & Hardware Replacement
Project Type: Equipment
Fiscal Year: 2013, 2014, 2015, 2016, & 2017

Project Description:

This project is intended to continue a technology replacement cycle as the components of the County's technology infrastructure continue to age and need to be replaced on a regular cycle. This includes desktop computers, servers, telephones, along with network and communications equipment at various locations around the County. Some equipment has already been in service past the manufacturer's support timeframe. Replacement of the highest priority equipment will occur each fiscal year and will vary depending on equipment conditions and life span.

Location/Site:

All County facilities.

Estimated Project Costs:

\$350,000 with \$50,000 in FY 2013, \$75,000 in FY 2014, \$75,000 in FY 2015, \$75,000 in FY 2016, and \$75,000 in FY 2017 from general fund "pay-go" is proposed to be allocated. This will remain an ongoing project.

Impact If Not Completed:

County staff and citizens will experience delays in service as components fail and repair times are increased. Component failure could affect a single office (desktop PC) or the entire organization (email server), depending on the equipment involved. The County will fail to plan for the timely replacement of its critical equipment and infrastructure.

Financing/Expenditure

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 13-17</u>
General Fund "Pay Go"	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000	\$75,000	\$350,000
G. Fund "Twice a Year Per. Prop."	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Real Prop. Taxes - Park/Open Sp.	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	0	0	0	0	0	0	0
TOTAL	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000	\$75,000	\$350,000

Parks & Recreation Project Summary

	Prior 5						TOTAL
<u>REVENUE SOURCES</u>	<u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013-2017</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Real Property Taxes Dedicated to Parks/Open Space	200,000	140,000	140,000	200,000	200,000	200,000	880,000
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	45,000	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	250,000	80,000	0	0	0	0	80,000
TOTAL REVENUE SOURCES:	\$495,000	\$220,000	\$140,000	\$200,000	\$200,000	\$200,000	\$960,000
<u>COUNTY USES:</u>							
Parks & Recreation							
Leakes Mill Park	\$495,000	\$220,000	\$140,000	\$200,000	\$200,000	\$200,000	\$960,000
TOTAL RECREATION DIVISION PROJECTS	\$495,000	\$220,000	\$140,000	\$200,000	\$200,000	\$200,000	\$960,000

PARKS & RECREATION

LEAKE'S MILL PARK

Department: Parks & Recreation
Project Name: Leake's Mill Park
Project Type: Facility/Property Improvement
Fiscal Year: 2013, 2014, 2015, 2016, 2017

Project Description:

The project continues efforts to establish a new recreational complex on County owned property located along River Road West (Rt.6) west of the Courthouse Village formerly known as the Bourne property. The complex will provide an addition to the County's park system and will also meet the needs of both the soccer community and outdoor athletic/recreational needs of the County. Phase 1 of the project, currently in progress, will include a parking lot and two multipurpose fields. Phase 2 of the project will include two additional fields and future amenities which will include walking/jogging trails, playground, and a concession stand with restrooms.

Location/Site Status:

County property, located 3 miles west of the Courthouse Village, along River Road West (Rt. 6)

Estimated Project Costs:

\$960 thousand is allocated for this project for FY 2013-2017. In FY 2005 the Board approved an additional \$.01 be added to the tax rate for the purpose of land acquisition for parks & conservation easements and park development. In FY 2010 and FY 2011 these funds were used 100% to balance the budget; in FY 2012 half the revenue (\$200K) from the \$.01 was restored. The County proposes to continue using a portion of the revenue (\$140K) in FY 13 & 14 and then using half the revenue (\$200K) in FY 15 through FY 17 to fund continued park development and improvements. In FY 2013 \$80,000 shown in additional funds will come from revenues resulting from select timbering of county property. The Department will continue to pursue additional "in-kind" support provided by community partners (GUSA, etc.).

Impact If Not Completed:

The County will continue to experience a demand for both additional athletic field space and outdoor athletic/recreational space.

Financing/Expenditure

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 13-17</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Real Prop. Taxes - Park/Open Sp.	200,000	140,000	140,000	200,000	200,000	200,000	880,000
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	45,000	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>250,000</u>	<u>80,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>80,000</u>
TOTAL	\$495,000	\$220,000	\$140,000	\$200,000	\$200,000	\$200,000	\$960,000

Public Safety Communications Project Summary

	Prior 5						TOTAL
<u>REVENUE SOURCES</u>	<u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013-2017</u>
General Fund "Pay Go"	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Real Property Taxes Dedicated to Parks/Open Space	0	0	0	0	0	0	0
Debt Funding – Long Term	0	1,300,000	1,500,000	0	0	0	2,800,000
Debt Funding – Short Term	0	3,000,000	3,000,000	0	0	0	6,000,000
Proffers	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$175,000	\$4,300,000	\$4,500,000	\$0	\$0	\$0	\$8,800,000
<u>COUNTY USES:</u>							
Public Safety Communications							
Radio Communication System &							
Emergency Communications Facility Addition	\$175,000	\$4,300,000	\$4,500,000	\$0	\$0	\$0	\$8,800,000
TOTAL PUBLIC SAFETY COMMUNICATIONS	\$175,000	\$4,300,000	\$4,500,000	\$0	\$0	\$0	\$8,800,000

PUBLIC SAFETY COMMUNICATIONS

RADIO COMMUNICATION SYSTEM & EMERGENCY COMMUNICATIONS FACILITY ADDITION

Department: Public Safety Communications
Project Name: Radio Communication System & Emergency Communications Facility Addition
Project Type: Equipment & Facility/Property Improvement
Fiscal Year: 2013 & 2014

Project Description:

The project replaces the County's current radio communication system with a new system that will be able to accommodate emergency and administrative needs for the County through 2030 and constructs a new emergency communications facility addition to the existing Sheriff's Annex Operations Center. The Federal Communications Commission (FCC) has mandated the narrow banding of Public Safety radio frequencies. As a result, radio equipment must be upgraded or replaced. This includes base station transmitters, vehicle radios, handheld radios and pagers. The new communication system will provide additional channels/frequencies for the County's use as well as provide interoperability with other systems in and around the County. The upgraded Emergency Communications Center will be able to accommodate future improvements and upgrades of the County's communication equipment.

Location/Site Status:

Sheriff's Annex Operations Center - 2938 River Road West Bldg G and County Wide

Estimated Project Costs:

The project cost is estimated at \$8.8 million for FY 2013-2014 with \$2.8 million of the estimated project cost anticipated to come from long term debt and \$6 million from short term debt. The Board of Supervisors previously allocated \$175,000 to begin design of the addition in FY 2011 bringing the entire project cost to an estimated \$8.975 million.

Impact If Not Completed:

The County's facility will be unable to accommodate future improvements and upgrades of equipment and personnel. The County will not be compliant with the FCC's mandate to narrow band the Public Safety radio frequencies by January 1, 2013. The communication system, which is nearing the end of its 15 year technological/operational life cycle, will not be able to accommodate future technological improvements.

Financing/Expenditure

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 13-17</u>
General Fund "Pay Go"	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Real Prop. Taxes - Park/Open Sp.	0	0	0	0	0	0	0
Debt Funding - Long Term	0	1,300,000	1,500,000	0	0	0	2,800,000
Debt Funding - Short Term	0	3,000,000	3,000,000	0	0	0	6,000,000
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	0	0	0	0	0	0	0
TOTAL	\$175,000	\$4,300,000	\$4,500,000	\$0	\$0	\$0	\$8,800,000

Schools Project Summary

	Prior 5						TOTAL
<u>REVENUE SOURCES</u>	<u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013-2017</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Real Property Taxes Dedicated to Parks/Open Space	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	1,500,000	1,300,000	0	2,800,000
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	200,000	0	0	0	200,000
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$0	\$0	\$200,000	\$1,500,000	\$1,300,000	\$0	\$3,000,000
<u>COUNTY USES:</u>							
Schools							
Transportation/Maintenance Facility	\$0	\$0	\$200,000	\$1,500,000	\$1,300,000	\$0	\$3,000,000
TOTAL SCHOOLS PROJECTS	\$0	\$0	\$200,000	\$1,500,000	\$1,300,000	\$0	\$3,000,000

SCHOOLS

TRANSPORTATION/MAINTENANCE FACILITY

Department: Schools
Project Name: Transportation/Maintenance Facility
Project Type: Facility/Property Improvement
Fiscal Year: 2014, 2015, & 2016

Project Description:

This project allocates funding for planning and construction of a new Transportation/Maintenance Facility for Goochland County Public Schools (GCPS). The new facility will allow for the replacement of the current facility located at the corner of Sandy Hook Road (Rt. 522) and Fairground Road (Rt. 632) in the Courthouse Village. The facility will house Transportation and Maintenance offices and garage for GCPS along with summer parking for GCPS vehicles. In addition the facility will be designed to accommodate future additions and needs of the GCPS fleet.

Location/Site:

School Board property located off Bulldog Way in the Courthouse Village.

Estimated Project Costs:

The project cost is estimated at \$3 million for FY 2014-2016. The \$200,000 in FY 2014 will come from Schools cash proffers while the \$1.5 million in FY 2015 and \$1.3 million in FY 2016 will come from the issuance of long term debt.

Impact If Not Completed:

GCPS will continue to use the existing Transportation /Maintenance facility that was not designed to accommodate GCPS's current fleet or operations.

Financing/Expenditure

	PRIOR 5 FY Years	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	TOTAL FY 13-17
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Real Prop. Taxes - Park/Open Sp.	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	1,500,000	1,300,000	0	2,800,000
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	200,000	0	0	0	200,000
Additional Funds (Cont./Grants)	0	0	0	0	0	0	0
TOTAL	\$0	\$0	\$200,000	\$1,500,000	\$1,300,000	\$0	\$3,000,000

Transportation Project Summary

	Prior 5						TOTAL
<u>REVENUE SOURCES</u>	<u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013-2017</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Real Property Taxes Dedicated to Parks/Open Space	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	45,000	0	0	0	0	45,000
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
<u>COUNTY USES:</u>							
Transportation							
Transportation Planning, Design, Acquisition	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
TOTAL TRANSPORTATION PROJECTS	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000

TRANSPORTATION

TRANSPORTATION PLANNING, DESIGN, ACQUISITION

Department: Transportation
Project Name: Transportation Planning, Design, Acquisition
Project Type: Road Improvement
Fiscal Year: 2014

Project Description:

This project allocates funds for the planning, design, and/or land acquisition related to road improvements in the County.

Location/Site:

Countywide

Estimated Project Costs:

Funding for the project is estimated at \$45,000 in FY 2013 entirely from available Road cash proffers.

Impact If Not Completed:

The County may face a deadline to utilize Road cash proffers.

Financing/Expenditure

	PRIOR 5 FY						TOTAL
	Years	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 13-17
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Real Prop. Taxes - Park/Open Sp.	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	45,000	0	0	0	0	45,000
Additional Funds (Cont./Grants)	0	0	0	0	0	0	0
TOTAL	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000

Utility Project Descriptions

Utilities - Wastewater Project Summary

	Prior 5						TOTAL
<u>REVENUE SOURCES</u>	<u>Fiscal Years</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2013-2017</u>
General Utility Operating Fund	\$25,000	\$0	\$0	\$0	\$0	\$0	0
Tuckahoe Creek Service District Utility Fund	0	0	0	0	0	0	0
General Utility Debt Funding	0	1,260,000	0	0	0	0	1,260,000
Tuckahoe Creek Service District Debt Funding	0	0	0	0	0	0	0
General County Fund Balance	25,000	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$50,000	\$1,260,000	\$0	\$0	\$0	\$0	\$1,260,000
<u>Utility Uses</u>							
Wastewater							
Rivergate Pump Station	\$25,000	\$800,000	\$0	\$0	\$0	\$0	\$800,000
Lower Tuckahoe Sanitary Sewer Trunk Line Extension	25,000	460,000	0	0	0	0	460,000
TOTAL UTILITY - WASTEWATER	\$50,000	\$1,260,000	\$0	\$0	\$0	\$0	\$1,260,000

UTILITIES - WASTEWATER

RIVERGATE PUMP STATION

Department: Utility - Wastewater
Project Name: Rivergate Pump Station
Project Type: Facility
Fiscal Year: 2013

Project Description:

The project will construct the necessary infrastructure to address capacity and service demands that were determined through an evaluation of capacity and use issues in FY 2012. The Rivergate Wastewater Pump Station was constructed in conjunction with the creation of the Rivergate subdivision, today this subdivision is essentially built out. After the pump station was placed in service, Wickham Glen subdivision (to the East) and West Oak subdivision (to the West) were built and their wastewater is fed to Rivergate. In late 2010, the pump station began experiencing operational problems; in addition a backup occurred in it in early 2011. An investigation and initial review has determined that the Rivergate Pump Station is now undersized with the additional loads placed on it. The evaluation of the pump station verified this and provided solutions for the problem. The project would occur through a phased construction plan to adequately handle the wastewater needs for this part of the County now and into the future.

Location/Site:

Rivergate Pump Station – End of Piney Grove Ct.

Estimated Project Costs:

The project cost is estimated at \$800,000 in FY 2013. The estimated cost includes construction of a new pump station/service line. In FY 2012 \$25,000 from the General County Fund Balance was appropriated for preliminary engineering services for this project.

Impact If Not Completed:

The Rivergate Pump Station will continue to have capacity issues causing backups, interruption in services, and a shortened life span. The County will eventually be forced to correct the issues at a higher cost.

Financing/Expenditure

	PRIOR						TOTAL
	5 FY's	FY 2013	FY 2014	FY 2014	FY 2015	FY 2016	FY 13-17
General Utility Operating Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TCSD Utility Fund	0	0	0	0	0	0	0
Gen. Utility Debt Funding	0	800,000	0	0	0	0	800,000
TCSD Debt Funding	0	0	0	0	0	0	0
General County Fund Balance	25,000	0	0	0	0	0	0
<u>Additional Funds (Cont./Grants)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$25,000	\$800,000	\$0	\$0	\$0	\$0	\$800,000

UTILITIES - WASTEWATER

LOWER TUCKAHOE SANITARY SEWER TRUNK LINE EXTENSION

Department: Utility - Wastewater
Project Name: Lower Tuckahoe Sanitary Sewer Trunk Line Extension
Project Type: Infrastructure
Fiscal Year: 2013

Project Description:

The project would help to design a new wastewater trunk line to serve the last section, 33 homes, of the Lower Tuckahoe subdivision that exists today without public sewer. To date, at least three residences have failed private sewer systems.

Location/Site:

Lower Tuckahoe subdivision south of River Road in the Eastern end of the County

Estimated Project Costs:

The project cost is estimated at \$460,000 for FY 2013 which would be allocated from General Utility Debt Funding. The County allocated \$25,000 in FY 2011 to begin preliminary design work for this project.

Impact If Not Completed:

The residences of the last section of the Lower Tuckahoe subdivision will potentially have their private septic systems fail causing health/sanitation problems.

Financing/Expenditure

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 13-17</u>
General Utility Operating Fund	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0
TCSD Utility Fund	0	0	0	0	0	0	0
Gen. Utility Debt Funding	0	460,000	0	0	0	0	460,000
TCSD Debt Funding	0	0	0	0	0	0	0
General County Fund Balance	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	0	0	0	0	0	0	0
TOTAL	\$25,000	\$460,000	\$0	\$0	\$0	\$0	\$460,000

Utilities - Water Project Summary

	Prior 5 Fiscal Years	FY2013	FY2014	FY 2015	FY 2016	FY 2017	TOTAL FY 2013-2017
<u>REVENUE SOURCES</u>							
General Utility Operating Fund	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
Tuckahoe Creek Service District Utility Fund	40,000	0	0	0	0	0	0
General Utility Debt Funding	0	0	0	0	0	0	0
Tuckahoe Creek Service District Debt Funding	0	380,000	600,000	0	0	0	980,000
General County Fund Balance	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$60,000	\$380,000	\$600,000	\$0	\$0	\$0	\$980,000
 <u>Utility Uses</u>							
Water							
Hickory Haven/Samary Forest Water Line Repl.	\$40,000	\$380,000	\$0	\$0	\$0	\$0	\$380,000
Route 6 Water Line Extension [West Creek Pkwy to Blair Rd]	20,000	0	600,000	0	0	0	600,000
TOTAL UTILITY - WATER	\$60,000	\$380,000	\$600,000	\$0	\$0	\$0	\$980,000

UTILITIES - WATER

HICKORY HAVEN/SAMARY FOREST WATER LINE REPLACEMENT

Department: Utility - Water
Project Name: Hickory Haven/Samary Forest Water Line Replacement
Project Type: Infrastructure
Fiscal Year: 2013

Project Description:

The project would address the aging infrastructure of two neighborhoods in Eastern Goochland by providing enhanced water delivery and increased fire protection through new fire hydrants. Hickory Haven and Samary Forest are two older established neighborhoods in Eastern Goochland. In 2004 their private water system failed and the County designed and constructed a connection to public water service at their expense. The new connections tie into the County system in the Centerville area off Broad Street Road and Hockett Road. At the time the existing infrastructure within the street right-of-way was not addressed. Its size is not adequate and it has past its service life. Fire protection (fire hydrants) does not exist within either of these subdivisions as the existing waterlines will not support this need. Waterline breaks have occurred quite often in these areas costing the County more each year. Through the proposed project, phased construction will occur providing new waterlines throughout these subdivisions greatly enhancing reliable and safe water supplies along with better fire protection.

Location/Site:

Hickory Haven & Samary Forest subdivisions in Eastern Goochland.

Estimated Project Costs:

The project cost is estimated at \$380,000 in FY 2013 for construction. In FY 2012 \$40,000 from the Tuckahoe Creek Service District Utility Fund was allocated for project design & engineering services.

Impact If Not Completed:

The waterlines in the Hickory Haven and Samary Forest subdivisions will continue to break costing the County more and more to make repairs. Fire protection (fire hydrants) will not be available if needed.

Financing/Expenditure

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 13-17</u>
General Utility Operating Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TCSD Utility Fund	40,000	0	0	0	0	0	0
Gen. Utility Debt Funding	0	0	0	0	0	0	0
TCSD Debt Funding		380,000	0	0	0	0	380,000
General County Fund Balance	0	0	0	0	0	0	0
<u>Additional Funds (Cont./Grants)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$40,000	\$380,000	\$0	\$0	\$0	\$0	\$380,000

UTILITIES - WATER

ROUTE 6 WATER LINE EXTENSION [WEST CREEK PARKWAY TO BLAIR ROAD]

Department: Utility - Water
Project Name: Route 6 Water Line Extension [West Creek Parkway to Blair Road]
Project Type: Infrastructure
Fiscal Year: 2014

Project Description:

The project would install a new water line along Route 6 [Patterson Avenue] from the intersection of West Creek Parkway to Blair Road. The new waterline will be parallel to the existing water line along Route 6 [Patterson Avenue]. As a result of the new water line, the necessary water supply will be available to provide water to new customers currently on well systems along Route 6 [Patterson Avenue]. As part of the project, new fire hydrants will be installed at intersections as the line progresses west for fire protection.

Extension of the water line will make the potential selling of water possible and future connections.

Location/Site:

Along the edge of Route 6 [Patterson Avenue] from the intersection of West Creek Parkway to Blair Road.

Estimated Project Costs:

The project cost is estimated at \$600,000 for FY 2014.

Impact If Not Completed:

The County could lose potential revenue and economic development projects.

Financing/Expenditure

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 13-17</u>
General Utility Operating Fund	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
TCSD Utility Fund	0	0	0	0	0	0	0
Gen. Utility Debt Funding	0	0	0	0	0	0	0
TCSD Debt Funding	0	0	600,000	0	0	0	600,000
General County Fund Balance	0	0	0	0	0	0	0
<u>Additional Funds (Cont./Grants)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$20,000	\$0	\$600,000	\$0	\$0	\$0	\$600,000

Appendix A Unfunded County Projects

Unfunded County Projects

FY 2013-2017

Animal Control

Upgrade of Animal Shelter (New Runs)	\$50,000
Total of Animal Control	\$50,000

Community Development

Central Convenience Center Update	\$157,000
Total Community Development	\$157,000

Fire-Rescue

Sandy Hook Fire Station Site Acquisition & Construction	\$2,175,000
Defibrillator & Automated CPR Medical Equipment Replacement	600,000
Fife (Company 4) Fire Station Replacement	2,175,000
Crozier (Company 2) Fire Station Replacement	2,275,000
Ambulance Replacement	\$1,190,000
Burn Building Addition at the Henley Fire-Rescue Training Center	100,000
Ladder Truck Replacement	1,200,000
Signalization - Manakin (Company 1) & Courthouse (Company 5)	100,000
Total Fire-Rescue	\$9,815,000

Parks and Recreation

Central High School [Old Goochland Middle School] Field & Site Improvements	\$2,020,000
Goochland Sports Complex [Old High School] Upgrades	215,000
Hidden Rock Park Facility Upgrades	60,000
Matthews Road Park Development	450,000
Total Parks and Recreation	\$2,745,000

Total Unfunded County Projects	\$12,767,000
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Appendix B

Unfunded School Projects

<u>Unfunded School Projects</u>	<u>FY 2013-2017</u>
Walkway and Communication System between Specialty Center & GES	\$150,000
Renovations to Existing Goochland Elementary School	6,180,000
Byrd Elementary School & Randolph Elementary School restroom replacement	85,000
Old GHS Gym renovation	250,000
Randolph Elementary School Classroom Addition	3,868,561
Goochland High School/Middle School Classroom Addition	15,688,075
Byrd Elementary School & Randolph Elementary School roof replacement	250,000
Total Unfunded School Projects	\$26,471,636

GOOCHLAND COUNTY, VIRGINIA
REQUEST FOR CAPITAL IMPROVEMENT PROJECT
CIP FORM



1. Department/Category: Schools		2. Department Priority: 1				
3. Project Title: Specialty Center/ GES Walkway and Communication System						
4. Estimated Cost: \$130,000						
Prior Years	Upcoming Budget Year FY13	FY14	FY15	FY16	FY17	Project Total
	\$150,000					\$150,000
5. Description: Construct covered walkway from GES to gym and from SC to gym. Install communication system between GES and SC.						
6. Justification: Construct walkway to ensure safety of students moving between three buildings on the campus. Install system to enable communication between buildings for day-to-day use (e.g., announcements) as well emergencies.						
7. Schedule of Activity: Design of walkway completed. Construction to completion of walkway FY13. Design, install, complete communications systems FY13.						
8. Land or Right-of-Way Status: existing property						
9. Impact on Operating Costs/Personnel Requirements: No additional cost at this time. Any additional cost will be result of growth (increased enrollment) rather than reconfiguration of grades/classrooms among buildings						
10. Impact on Operating Costs/Operations if Project is not Approved: Unsafe conditions for students traversing parking lots and roads to between buildings.						
11. Location: GES/SC site						
12. Revenue Sources:		13. Cost Summary:				
Source						
Federal		Planning/Engineering/Legal \$2,000				
State		Acquisition				
Private		Construction \$148,000				
Local/County		Equipment/Furniture				
Other		Other				
Total		Total				
\$150,000		\$150,000				

Prepared By: Linda Underwood
Date: 1/24/12
Source of Estimates: GCPS staff

Department Head Signature and Date:

Linda Underwood 1-27-12

GOOCHLAND COUNTY, VIRGINIA
REQUEST FOR CAPITAL IMPROVEMENT PROJECT
CIP FORM



1. Department/Category: Schools		2. Department Priority: 1				
3. Project Title: Renovations to GES						
4. Estimated Cost:		\$6,180,000				
Prior Years	Upcoming Budget Year FY13	FY14	FY15	FY16	FY17	Project Total
		\$180,000	\$4,000,000	\$2,000,000		\$6,180,000
5. Description: Renovate Goochland Elementary School to accommodate increased enrollment, ADA compliance, increase size of kitchen, cafeteria, renovate restrooms that have not been renovated since 1958, floors, plumbing, wiring.						
6. Justification: To increase the capacity to serve the projected enrollment (by adding Specialty Center and old gym classrooms) the cafeteria and kitchen must be enlarged. The building is not ADA compliant. Plumbing, wiring, restrooms have not been updated since construction in 1958. If this facility is to meet the needs of the county well into the future, renovations must be completed.						
7. Schedule of Activity: Planning to be completed by June 2014, renovation complete by fall, 2016. Note: during renovations, classes will be rotated into the Specialty Center.						
8. Land or Right-of-Way Status: Existing facility						
9. Impact on Operating Costs/Personnel Requirements: Additional staff based on enrollment growth.						
10. Impact on Operating Costs/Operations if Project is not Approved: Deterioration of the facility, inability to serve breakfast and lunch within a reasonable time period.						
11. Location: Existing Goochland Elementary School						
12. Revenue Sources:		13. Cost Summary:				
<u>Source</u> Federal State Private Local/County Other		Planning/Engineering/Legal Acquisition Construction Equipment/Furniture Other				
Total		Total				
\$6,180,000		\$6,180,000				

Prepared By: Linda Underwood

Date: 1/24/12

Source of Estimates:

Moseley and GCPS staff

Department Head Signature and Date

1-27-12

GOOCHLAND COUNTY, VIRGINIA
REQUEST FOR CAPITAL IMPROVEMENT PROJECT
CIP FORM



1. Department/Category: Schools		2. Department Priority: 1				
3. Project Title: Restroom replacement at Byrd and Randolph Elementary Schools						
4. Estimated Cost: \$85,000						
Prior Years	Upcoming Budget Year FY13	FY14	FY15	FY16	FY17	Project Total
		\$85,000				\$85,000
5. Description: Replace restrooms in "old" parts of Randolph and Byrd						
6. Justification: No renovation since 1958						
7. Schedule of Activity: Begin and complete 2013-2014 during summer and school breaks						
8. Land or Right-of-Way Status: Existing facilities						
9. Impact on Operating Costs/Personnel Requirements: None, some economies realized with more efficient plumbing						
10. Impact on Operating Costs/Operations if Project is not Approved: Difficulty repairing existing plumbing due to age of fixtures. Efficient (e.g., low flow) fixtures will reduce utility costs.						
11. Location: Randolph and Byrd Elementary Schools						
12. Revenue Sources:		13. Cost Summary:				
<u>Source</u> Federal State Private Local/County Other		Planning/Engineering/Legal Acquisition Construction Equipment/Furniture Other				
		\$85,000				
Total		Total				
\$85,000		\$85,000				

Prepared By: Linda Underwood

Date: 1/24/12

Source of Estimates: GCPS staff

Department Head Signature and Date:

1-27-12

GOOCHLAND COUNTY, VIRGINIA
REQUEST FOR CAPITAL IMPROVEMENT PROJECT
CIP FORM



1. Department/Category: Schools		2. Department Priority: 2				
3. Project Title: Renovation of old GHS/current Parks and Recreation building for GES use						
4. Estimated Cost: 300,000						
Prior Years	Upcoming Budget Year FY13	FY14	FY15	FY16	FY17	Project Total
			\$250,000			\$250,000
5. Description: Replace high gym roof and 1/3 of low roof area. Replace four gym HVAC units and 3 classroom units. Change office area and weight room back to classrooms. Add technology infrastructure for instruction.						
6. Justification: Adds to GES capacity and provides gymnasium for parity with RES and BES.						
7. Schedule of Activity: Begin project design July 2014, occupancy fall 2015						
8. Land or Right-of-Way Status: Existing facilities						
9. Impact on Operating Costs/Personnel Requirements: Any additional costs will be result of growth						
10. Impact on Operating Costs/Operations if Project is not Approved: Portables						
11. Location: Old Goochland High School/current Parks and Recreation						
12. Revenue Sources:			13. Cost Summary:			
<u>Source</u> Federal State Private Local/County Other			Planning/Engineering/Legal Acquisition Construction Equipment/Furniture Other			
			\$250,000			
Total			Total			
\$250,000			\$250,000			

Prepared By: Linda Underwood
Date: 1/24/12
Source of Estimates: GCPS staff

Department Head Signature and Date:

[Signature] 1-27-12

GOOCHLAND COUNTY, VIRGINIA
REQUEST FOR CAPITAL IMPROVEMENT PROJECT
CIP FORM



1. Department/Category: Schools		2. Department Priority: 2	
3. Project Title: Addition to Randolph Elementary School			
4. Estimated Cost:		\$3,868,561	
Prior Years	Upcoming Budget Year FY13	FY14	FY15
		FY16	FY17
			Project Total
		\$830,686	\$3,037,875
			\$3,868,561
5. Description:			
Addition to Randolph Elementary School, adding 120 capacity			
6. Justification:			
Based on growth patterns and approved development, additional classroom space will be necessary at Randolph Elementary by 2014.			
7. Schedule of Activity:			
Bid January 2014, occupancy fall 2015			
8. Land or Right-of-Way Status:			
Existing facilities			
9. Impact on Operating Costs/Personnel Requirements:			
Any additional costs will be result of growth			
10. Impact on Operating Costs/Operations if Project is not Approved:			
Portables			
11. Location:			
Randolph Elementary School			
12. Revenue Sources:		13. Cost Summary:	
Source		Planning/Engineering/Legal	
Federal		Acquisition	
State		Construction	
Private		Equipment/Furniture	
Local/County		Other	
Other			
Total		Total	
\$3,868,561		\$3,868,561	

Prepared By: Linda Underwood
Date: 1/24/12
Source of Estimates: Moseley

Department Head Signature and Date:

Linda Underwood 1-27-12

GOOCHLAND COUNTY, VIRGINIA
REQUEST FOR CAPITAL IMPROVEMENT PROJECT
CIP FORM



1. Department/Category: Schools		2. Department Priority: 2				
3. Project Title: Additions to Goochland Middle School and Goochland High School						
4. Estimated Cost: 16,637,064						
Prior Years	Upcoming Budget Year FY13	FY14	FY15	FY16	FY17	Project Total
			\$2,992,080	6,223,527	6,223,468	\$16,637,064*
5. Description: Additions to GMS and GHS, adding 120 to capacity at each school						
6. Justification: GHS will reach capacity in 2011. Some GHS programs are currently housed in GMS to compensate for GHS enrollment.						
7. Schedule of Activity: Begin project design July 2014, occupancy spring 2018 *NOTE: project continues through 2017-2018 for balance						
8. Land or Right-of-Way Status: Existing facilities						
9. Impact on Operating Costs/Personnel Requirements: Any additional costs will be result of growth						
10. Impact on Operating Costs/Operations if Project is not Approved: Portables						
11. Location: Goochland High School and Goochland Middle School						
12. Revenue Sources:		13. Cost Summary:				
Source		Planning/Engineering/Legal \$3,144,405				
Federal		Acquisition				
State		Construction \$12,660,806				
Private		Equipment/Furniture \$831,853				
Local/County \$16,637,064		Other				
Other						
Total		Total				

Prepared By: Linda Underwood
Date: 1/24/12
Source of Estimates: Moseley

Department Head Signature and Date:

Linda Underwood 1-27-12

GOOCHLAND COUNTY, VIRGINIA
REQUEST FOR CAPITAL IMPROVEMENT PROJECT
CIP FORM



1. Department/Category: Schools		2. Department Priority: 3				
3. Project Title: Replacement of RES and BES roofs						
4. Estimated Cost: 250,000						
Prior Years	Upcoming Budget Year FY13	FY14	FY15	FY16	FY17	Project Total
					\$250,000	\$250,000
5. Description: Replace roofs of 1997 additions at BES and RES, plus cafeteria and classroom roofs at RES. Change office area and weight room back to classrooms. Add technology infrastructure for instruction.						
6. Justification: Protect building, contents.						
7. Schedule of Activity: Summer 2016						
8. Land or Right-of-Way Status: Existing facilities						
9. Impact on Operating Costs/Personnel Requirements: improve energy efficiency						
10. Impact on Operating Costs/Operations if Project is not Approved: Roof failure would result in damage to contents and systems of buildings						
11. Location: Old Goochland High School/current Parks and Recreation						
12. Revenue Sources:				13. Cost Summary:		
Source Federal State Private Local/County \$250,000 Other				Planning/Engineering/Legal Acquisition Construction \$250,000 Equipment/Furniture Other		
Total \$250,000				Total \$250,000		

Prepared By: Linda Underwood
 Date: 1/24/12
 Source of Estimates: GCPS staff

Department Head Signature and Date:

[Signature] 1-27-12

Appendix C Unfunded Utility Projects

Utilities Unfunded Projects

FY 2013-2017

Wastewater

Route 6 Wastewater Line Extension	\$600,000
Hickory Haven / Samary Forest Wastewater Extension	400,000
Pump #5 @ Eastern Goochland Pump Station	250,000
Upgrade Telemetry and SCADA	150,000
Wastewater Line Extension- Rt. 522 (1000' N of Rt 632)	250,000
Total Wastewater	\$1,650,000

Water

River Road East Water Line Replacement	\$450,000
Water Meter Replacement	350,000
Replace Generator at River Road Pump Station	175,000
Blair Road Water Line Extension	650,000
Route 522 Water Line Extension (1000' N from Rt. 632)	250,000
Scott Road Water Line Extension	280,000
Total Water	\$2,155,000

Total Utilities Unfunded Projects

\$3,805,000

Appendix D Debt Service Schedule

<u>DEBT SERVICE</u>	<u>Prior 5 Fiscal Years</u>	<u>FY2013</u>
Fire-Rescue		
Fire-Rescue Pumper Debt Service	\$2,122,070	\$424,414
Fire-Rescue Total	\$2,122,070	\$424,414
Information Systems		
Computer Aided Dispatch (CAD)/Records Mgmt. System	\$2,125,256	\$531,314
Computer Aided Dispatch Mobile Data Terminals	600,000	102,000
Information Systems Total	\$2,725,256	\$633,314
Schools		
High School - 1999A Series	\$7,559,837	\$1,512,796
6th & 7th Grade Wing - 2006 Series	5,012,005	922,481
Elementary/High School Renovation - 2003A Series	1,597,676	318,333
Total	\$14,169,518	\$2,753,610
Administrative Fees		
Administrative Fees	\$50,000	\$10,000
Administrative Fees Total	\$50,000	\$10,000
<u>Total Debt Service</u>	<u>\$19,066,844</u>	<u>\$3,821,338</u>
New Debt		
Long Term Debt - \$1,300,000 (FY 13) [4.5% interest rate @ 20 yrs]		
Long Term Debt - \$1,500,000 (FY 14) [4.5% interest rate @ 20 yrs]		
Long Term Debt - \$2,000,000 (FY 15) [4.5% interest rate @ 20 yrs]		
Long Term Debt - \$3,800,000 (FY 16) [4.5% interest rate @ 20 yrs]		
Short Term Debt - \$3,000,000 (FY 13) [4.5% interest rate @ 7 yrs]		
Short Term Debt - \$3,000,000 (FY 14) [4.5% interest rate @ 7 yrs]		
<u>Total New Debt</u>	<u>\$0</u>	<u>\$0</u>
Grand Total - Debt Service [Includes New Debt]	\$19,066,844	\$3,821,338

Appendix D Debt Service Schedule

<u>FY2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>TOTAL FY 2013-2017</u>
\$0	\$0	\$0	\$0	\$424,414
\$0	\$0	\$0	\$0	\$424,414
\$0	\$0	\$0	\$0	\$531,314
102,000	102,000	102,000	102,000	510,000
\$102,000	\$102,000	\$102,000	\$102,000	\$1,041,314
\$1,513,125	\$1,510,441	\$1,512,909	\$1,510,179	\$7,559,450
894,941	867,401	839,861	807,449	4,332,133
317,905	0	0	0	636,238
\$2,725,971	\$2,377,842	\$2,352,770	\$2,317,628	\$12,527,821
\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
\$2,837,971	\$2,489,842	\$2,464,770	\$2,429,628	\$14,043,549
\$99,939	\$99,939	\$99,939	\$99,939	\$399,756
	115,314	115,314	115,314	345,943
		153,752	153,752	307,505
			292,129	292,129
509,104	509,104	509,104	509,104	2,036,418
	509,104	509,104	509,104	1,527,313
\$609,043	\$1,233,462	\$1,387,214	\$1,679,344	\$4,909,063
\$3,447,014	\$3,723,304	\$3,851,984	\$4,108,972	\$18,952,612

Appendix E

2011 Cash Proffer Report

Commission on Local Government 2011 Survey of Cash Proffers Accepted by Local Governments

Date: August 17, 2011

Locality: Goochland County ☒ City ☐ Town ☐

Name: Anita F. Barnes Title: Zoning Administrator
 Phone: 804 556-5863 Fax: 804 556-5654
 Email: abarnes@co.goochland.va.us

YES	NO
☒	☐

Did your locality accept cash proffers at any time during the 2010-2011 Fiscal Year?
 If you answered "No" for the 2010-2011 Fiscal Year, additional information is not needed. Please return the survey to the Commission on Local Government as indicated on the next page.

If you answered "Yes" for the 2010-2011 Fiscal Year, provide the following information concerning the cash proffers accepted by your locality: (See definitions on next page.)

1. Total Amount of Cash Proffer Revenue Collected by the Locality during the 2010-2011 Fiscal Year:
2. Estimated Amount of Cash Proffers Pledged during the 2010-2011 Fiscal Year and Whose Payment Was Conditioned Only on Time:
3. Total Amount of Cash Proffer Revenue Expended by the Locality during the 2010-2011 Fiscal Year:

FY2010-2011
\$ 139,272.00
\$
\$ 2,400.00

4. Indicate the Purpose(s) and Amount(s) for Which the Expenditures in Number 3 Above Were Made:

Schools	\$
Roads and Other Transportation Improvements	\$
Fire and Rescue/Public Safety	\$
Libraries	\$ 2,400.00
Parks, Recreation, and Open Space	\$
Water and Sewer Service Extension	\$
Community Centers	\$
Stormwater Management	\$
Special Needs Housing	\$
Affordable Housing	\$
Miscellaneous	\$

Total Dollar Amount Expended
 (Should Equal Amount in Number 3 Above) \$ 2,400.00

Please see other side.

Comments: Use additional sheet if necessary.	
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QUESTIONS?
CONTACT ZACK ROBBINS AT THE COMMISSION ON LOCAL GOVERNMENT,
(804) 371-8010 or zachary.robbs@dhcd.virginia.gov

Appendix E 2011 Cash Proffer Report

Commission on Local Government 2011 Survey of Cash Proffers Accepted by Local Governments

Please complete this form and return it to the Commission on Local Government by September 30, 2011, using one of the following methods:

- By Mail: Zack Robbins
Commission on Local Government
600 E. Main Street, Suite 300
Richmond, VA 23219
- By Fax: (804) 371-7090
- By Email: A Microsoft Word template of this form may be downloaded at <http://www.dhcd.virginia.gov/CommissiononLocalGovernment/pages/cashproffersurvey.htm>
Once completed, send it by email to: zachary.robbs@dhcd.virginia.gov

DEFINITIONS

Cash Proffer: (i) any money voluntary proffered in a writing signed by the owner of property subject to rezoning, submitted as part of a rezoning application and accepted by a locality pursuant to the authority granted by Va. Code Ann. § 15.2-2303, or § 15.2-2298, or (ii) any payment of money made pursuant to a development agreement entered into under authority granted by Va. Code Ann. § 15.2-2303.1.

Cash Proffer Revenue Collected [§15.2-2303.2(D)(1), Code of Virginia]: Total dollar amount of revenue collected from cash proffers in the specified fiscal year regardless of the fiscal year in which the cash proffer was accepted. Unaudited figures are acceptable.

Cash Proffers Pledged and Whose Payment Was Conditioned Only on Time [§15.2-2303.2(D)(2), Code of Virginia]: Cash proffers conditioned only on time approved by the locality as part of a rezoning case. Unaudited figures for the specified fiscal year are acceptable.

Cash Proffer Revenue Expended [§15.2-2303.2(D)(3), Code of Virginia]: Total dollar amount of public projects funded with cash proffer revenue in the specified fiscal year. Unaudited figures are acceptable.

QUESTIONS?

CONTACT ZACK ROBBINS AT THE COMMISSION ON LOCAL GOVERNMENT,
(804) 371-8010 or zachary.robbs@dhcd.virginia.gov