



Goochland County

Deputy County Administrator



Goochland County is located in the heart of Central Virginia. At just over 289 square miles of rural countryside, our County is home to just over 26,000 residents. We have great proximity to major cities including Charlottesville and Richmond. Our quality of life is unsurpassed, and our active community welcomes one and all. A community rich in history, the Goochland County Courthouse is widely considered to be the most well-maintained Jeffersonian courthouse in Virginia.

COUNTY ADMINISTRATION

Goochland County is governed by a County Administrator and a five-member Board of Supervisors. The Board is responsible to hire a County Administrator to oversee the County's daily operations through department directors and other elected officials. The Board makes decisions on rezoning and other land use matters, passes ordinances, formulates policies, sets the annual County budget and, in general, directs the County government.

The County provides a full range of governmental services, including sheriff and award-winning fire and EMS protection, solid waste management, water and sewer services, parks & recreation, planning and development, and other traditional support activities.

The County operates with a Fiscal Year 2024 general fund budget of \$89.14 million and a total budget, including all funds, of \$141.4 million.





IDEAL CANDIDATE

Goochland County is currently seeking a dynamic individual to serve as the next Deputy County Administrator.

The Deputy County Administrator will serve as liaison to boards, committees, outside agencies, and organizations. The candidate must be skilled in strategic planning, workflow analysis, and process management. The Deputy County Administrator will act as the County Administrator in his absence.

The candidate should possess strong presentation and excellent communication skills, as well as a working knowledge of laws and regulations pertaining to Land Use, Planning and Zoning is required.

Minimum qualifications include a bachelor's degree in a related field and a minimum of 8 to 10 years of progressively responsible department leadership and supervisory experience. A Master's Degree in Public Administration, Business Administration, or Management preferred.

This is an executive level position, reporting to the County Administrator. The selected candidate will serve as part of the County's Leadership Team.

The ideal candidate will:

- Have a strong background in process management, workflow analysis, and implementation.
- Work closely with the Planning Department on Land Use, Planning and Zoning projects.
- Develop and implement projects and initiatives to achieve goals set forth in the Board of Supervisors' Strategic Plan.
- Have knowledge of relevant federal and state laws, county ordinances, department policies and procedures, and legislative processes related to local government.
- Ability to analyze, interpret, explain and apply complex regulations, laws, directives, policies and procedures.
- Possess clear team leadership skills, superior oral and written communication skills, and the ability to lead organizational change initiatives.

COMPENSATION

The hiring range for this position is \$132,716.32 - \$179,205.28. Actual salary will depend on experience.

Goochland County Government offers an excellent benefits package that includes health, dental and vision, vacation and sick leave as well as retirement benefits for all regular full-time employees. Goochland County participates in the Virginia Retirement System (VRS) which requires a 5% mandatory contribution by employees

HOW TO APPLY

For questions regarding this position, please contact the Goochland County Human Resources Department at 804-556-5831.

Qualified candidates should apply online at www.governmentjobs.com/careers/goochlandva.

Goochland County is an Equal Opportunity Employer. All qualified applicants will be considered without regard to age, color, national origin, citizenship, physical or mental disability, family medical history or genetic information, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, marital status, status with regard to public assistance, veteran status, or any other characteristic or status that is protected by federal, state or local laws.

